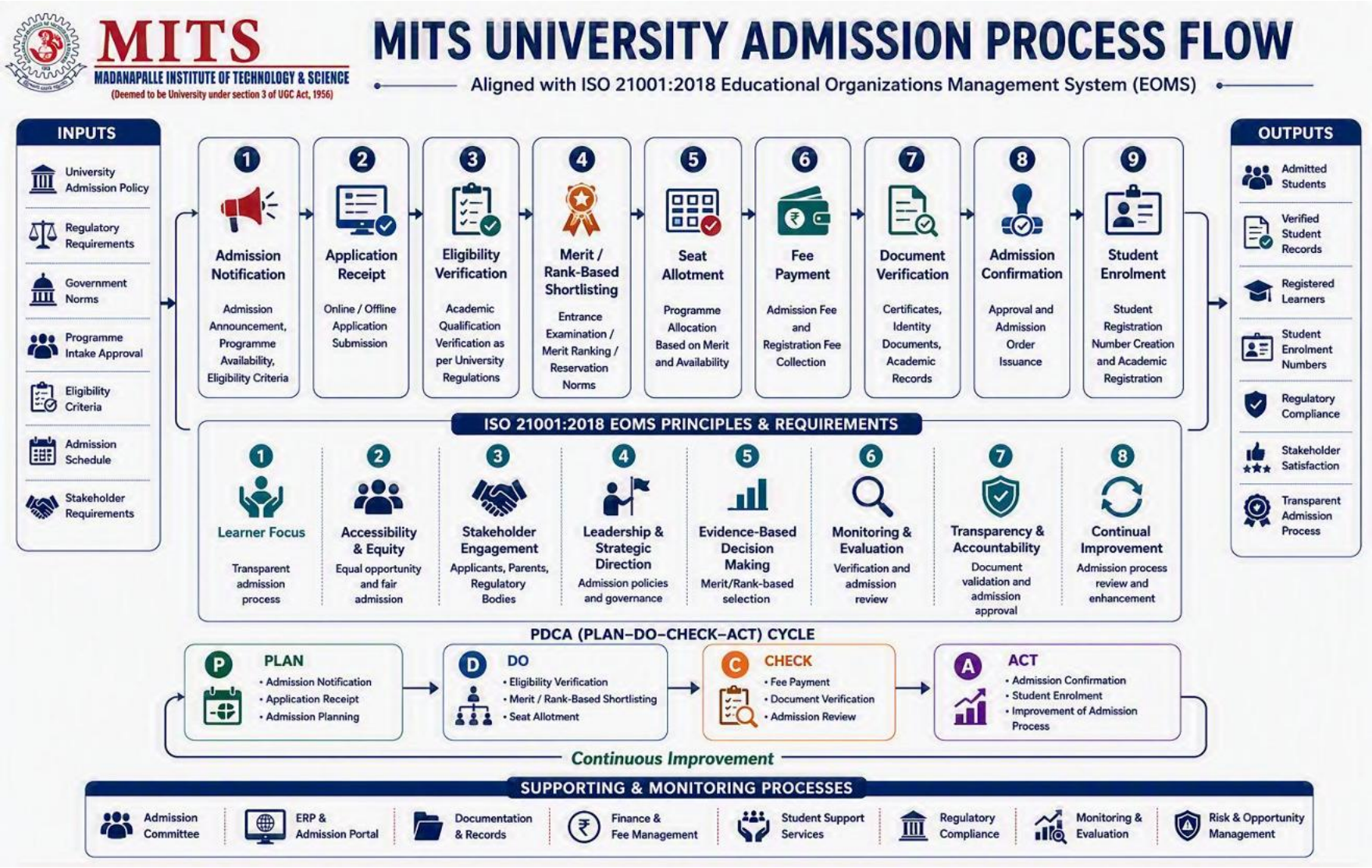

MITS
MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE
(Deemed to be University under section 3 of UGC Act, 1956)
MITS UNIVERSITY ADMISSION PROCESS FLOW
Aligned with ISO 21001:2018 Educational Organizations Management System (EOMS)
INPUTS
University Admission Policy
Regulatory Requirements
Government Norms
Programme Intake Approval
Eligibility Criteria
Admission Schedule
Stakeholder Requirements
1 Admission Notification
Admission Announcement, Programme Availability, Eligibility Criteria
2 Application Receipt
Online / Offline Application Submission
3 Eligibility Verification
Academic Qualification Verification as per University Regulations
4 Merit / Rank-Based Shortlisting
Entrance Examination / Merit Ranking / Reservation Norms
5 Seat Allotment
Programme Allocation Based on Merit and Availability
6 Fee Payment
Admission Fee and Registration Fee Collection
7 Document Verification
Certificates, Identity Documents, Academic Records
8 Admission Confirmation
Approval and Admission Order Issuance
9 Student Enrolment
Student Registration Number Creation and Academic Registration
OUTPUTS
Admitted Students
Verified Student Records
Registered Learners
Student Enrolment Numbers
Regulatory Compliance
Stakeholder Satisfaction
Transparent Admission Process
ISO 21001:2018 EOMS PRINCIPLES & REQUIREMENTS
1 Learner Focus
Transparent admission process
2 Accessibility & Equity
Equal opportunity and fair admission
3 Stakeholder Engagement
Applicants, Parents, Regulatory Bodies
4 Leadership & Strategic Direction
Admission policies and governance
5 Evidence-Based Decision Making
Merit/Rank-based selection
6 Monitoring & Evaluation
Verification and admission review
7 Transparency & Accountability
Document validation and admission approval
8 Continual Improvement
Admission process review and enhancement
PDCA (PLAN–DO–CHECK–ACT) CYCLE
P PLAN
• Admission Notification
• Application Receipt
• Admission Planning
D DO
• Eligibility Verification
• Merit / Rank-Based Shortlisting
• Seat Allotment
C CHECK
• Fee Payment
• Document Verification
• Admission Review
A ACT
• Admission Confirmation
• Student Enrolment
• Improvement of Admission Process
Continuous Improvement
SUPPORTING & MONITORING PROCESSES
Admission Committee
ERP & Admission Portal
Documentation & Records
Finance & Fee Management
Student Support Services
Regulatory Compliance
Monitoring & Evaluation
Risk & Opportunity Management